



Having you enjoy the day is our top priority.

Weddings by Bellini Events

A wedding is a time for you and your fiancée to make a statement about how you wish to start off your new life together. Whether you want to have a big blowout bash or a small intimate celebration, *Bellini Events* can help you make this special day what you dream of and will make sure you enjoy your day! We offer several packages that can be tailored to your needs, and will be as involved in the planning process as you like.



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Wedding Day Management

Man-age-ment \ noun \ def: the act or art of managing: the conducting or supervising of something

Perfect for the bride that wants to do the planning but enjoy the day!

Consultation one month prior to wedding date to gather information, review plans & contracts, and to discuss Timeline & Wedding Party

Consultation one to two weeks prior to wedding date to review any changes and additional details and confirm orders with Vendors

Create and implement a detailed timeline for the rehearsal, ceremony and reception

Direct and coordinate wedding rehearsal, ceremony & reception

Collect items at Rehearsal to be setup at the Reception Site (escort cards, menus, favors, guestbook, toasting glasses, cake knife and server, etc.)



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Wedding Consulting

Con-sult-ing \ adj. \ def: providing professional or expert advice

For the Bride & Groom that have done most of the planning already but would like help pulling together the final elements of their wedding day!

Wedding Consulting Services include **Wedding Day Management Services** as well as the following:

Referrals for up to three vendor categories (not including ceremony site or reception site)

Attend initial meeting with one vendor in up to three vendor categories (not including ceremony site or reception site)

Contact all vendors to discuss and resolve any potential conflicts

Review all plans already made and make applicable suggestions for what needs to be done

Site Review with Site Manager to discuss layout and setup of ceremony and reception

Advise on any applicable etiquette as requested



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Full Service Wedding Planning

Plan-ning \ noun \ def: the act or process of making or carrying out plans

For the Bride & Groom that just want to enjoy the fun parts of the planning process! Full Service planning services include **Wedding Day Management** and **Wedding Consulting Services** as well as the following:

Consultation to discuss theme, style and décor of event

Develop preliminary budget, track expenses, and advise on payments due and advise on ways to maintain budgetary requests.

Referrals for vendors in each vendor category, as needed (including ceremony site and reception site)

Attend initial meeting with one vendor in each vendor category, as needed (including ceremony site and reception site)

Assist with contract negotiations, payment schedules & deadlines

Assist with menu planning

Assist with selection & wording of printed stationery



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Complimentary initial meetings!

All package services include:

Unlimited phone calls and e-mails

"Emergency Kit"

Main contact for the day of the event

Wedding Personal Assistant

As-sis-tant \ noun \ def: a person who assists or gives aid and support; helper.

If you just need an extra hand the day of the wedding you may book our services for an hourly rate. You can also schedule consultations at an hourly rate for "as you go" assistance.

Auxiliary Services

Guest List Management

Planning of Wedding Related Events (Rehearsal Dinner, Bridal Shower, After Wedding Brunch, etc)

Favors (Research and/or Assembly)

Assistance with booking of honeymoon

Bridal Registry Assistance

Invitation Design

Is there something else you need, but it is not listed here? Just let us know!